



**Siksika Family Services Corporation**  
**Siksika Children's Services**  
**Permanency Caseworker**  
**Job Posting –Permanent F/T**  
Closing Date – January 4<sup>th</sup>, 2021



**GENERAL STATEMENT OF POSITION:**

The Caseworker – Permanency position has a combination of duties related to “On-going Permanent Assessment” cases under Permanent Guardianship Order. The Caseworker is responsible for determining on-going safety of children; ensuring services are provided to children and families, and establishing relationships with community partners. Generally performs permanent on-going assessment services according to the Child, Youth and Family Enhancement Act (CYFEA) of Alberta. The Caseworker – Permanency collaborates with service providers, family, and child(ren) in need as well as other significant persons involved. Further develop on-going case plans and providing services to children and families while integrating strength-bases approach to practice. The Caseworker – Permanency is responsible for the implementation and delivery of the Siksika Children's Services Program in accordance to Siksika culture and traditions incorporated by the agency.

**SUPERVISION RECEIVED:** Siksika Children's Services Child Protection Team Lead

**SUPERVISION EXERCISED:** Indirectly – Monitors clients' progress and effectiveness of service providers.

**DUTIES AND RESPONSIBILITIES:**

- Consults with Child Protection Team Lead on all activities, duties and responsibilities.
- Delegated as Guardian of Children under the Care of the Director of Siksika Children's Services.
- Works collaboratively regarding case transfer process from Family Enhancement/Custody Agreements Caseworker, Temporary Assessment Caseworker or Intakes/Investigations Unit; and case transfer process to SIL/SFAA/SFP Caseworker and Reunification.
- All contact, activities, progress and relevant information on each child and/or family assigned is documented, accurate and current.
- Documentation and completion of all child and family assessment activities, home assessment reports, file transfers, closures, contact notes, genogram, ecomaps, court requirements and text and screen data on file and current provincially regulated intervention information system.
- Ensures proper placement of clients by completing and adhering to SCS Placement Resources procedures. Gathers information for Genogram to identify family members for kinship placement. Priority is keeping children with family members within the Siksika Community.
- Clear knowledge of and ability to execute signs of Safety (SOS) with field of practice.
- *Due to limited space the duties of this position have been shortened but will be made available to successful candidates only.*

**EDUCATION AND EXPERIENCE:** Bachelor of Social work degree and other related experience. Bachelor degree in a related social science discipline with three (3) years' direct related experience, may be considered. Experience working with Siksika families and children or with other First Nation children and families is an asset.

**WORK ENVIRONMENT:**

Unavoidable interruptions, changing priorities, workload emergencies, along with client trust relating to employee's mandate to investigate reports of abuse, neglect and emotion and injury. Periods of excessive activity. May have to share office space. Times of unavoidable overtime due to families' schedules and agency mandate. Must have valid driver's licence and access to a reliable vehicle that meets the requirements of approved anchor bolts for baby/child car seats and business insurance coverage minimum two (2) million liability.

Resumes and cover letters should be emailed to [familyserviceshrm@siksikanation.com](mailto:familyserviceshrm@siksikanation.com) before 11:00 p.m. on posting closing date. Please quote **Posting # 007-2021**. Successful candidates are required to produce a clear Criminal Record and Child Intervention check prior to commencement.

*SFSC thanks all applicants and wishes to advise that only those candidates selected for an interview will be contacted.*