



**Siksika Family Services Corporation**  
Siksika Children's Services

**Permanency Caseworker P/FT**

Closing Date – February 9, 2022



**GENERAL STATEMENT OF POSITION:**

The Caseworker – Permanency position has a combination of duties related to “On-going Permanent Assessment” cases under Permanent Guardianship Order. The Caseworker is responsible for determining on-going safety of children; ensuring services are provided to children, families, and establishing relationships with community partners. Generally performs permanent on-going assessment services according to the Child, Youth and Family Enhancement Act (CYFEA) of Alberta.

**SUPERVISION RECEIVED:** Siksika Children's Services Child Protection Team Lead

**SUPERVISION EXERCISED:** Indirectly – Monitors clients' progress and effectiveness of service providers.

**DUTIES AND RESPONSIBILITIES:**

- Consults with Child Protection Team Lead on all activities, duties and responsibilities.
- Delegated as Guardian of Children under the Care of the Director of Siksika Children's Services.
- Works collaboratively regarding case transfer process from Family Enhancement/Custody Agreements Caseworker, Temporary Assessment Caseworker or Intakes/Investigations Unit; and case transfer process to SIL/SFAA/SFP Caseworker and Reunification.
- All contact, activities, progress and relevant information on each child and/or family assigned is documented, accurate and current.
- Documentation and completion of all child and family assessment activities, home assessment reports, file transfers, closures, contact notes, genogram, ecomaps, court requirements and text and screen data on file and current provincially regulated intervention information system.
- Ensures proper placement of clients by completing and adhering to SCS Placement Resources procedures. Gathers information for Genogram to identify family members for kinship placement. Priority is keeping children with family members within the Siksika Community.
- *Due to limited space the duties of this position have been shortened but a job description will be made available if requested.*

**EDUCATION AND EXPERIENCE:** Bachelor of Social work degree and other related experience. Bachelor degree in a related social science discipline with three (3) years' direct related experience, may be considered. Experience working with Siksika families and children or with other First Nation children and families is an asset.

**Resumes and cover letters** should be emailed to [familyserviceshrm@siksikafamilyservices.com](mailto:familyserviceshrm@siksikafamilyservices.com) before 11:00 p.m. on posting closing date. **Please quote Competition # 004-2022 on your cover letter.**

**IMPORTANT:** All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Checks
3. Copy of Driver's Licence.
4. Vaccination Record

The Siksika Family Services (SFS) COVID 19 Vaccination Policy requires all employees to be fully vaccinated. The successful candidate must be fully vaccinated and must provide SFS Human Resources with proof of vaccination. The Siksika Family Services will provide reasonable accommodation, if the successful candidate cannot be vaccinated due to grounds protected by human rights legislation.

*We thank all those applicants in advance, however only those candidates selected for an interview will be contacted*