



Siksika Family Services Corporation
Siksika Children's Services
Program Manager – Prevention
Job Posting –Permanent F/T
Closing Date – February 9th, 2022



GENERAL STATEMENT OF POSITION:

The Siksika Children's Services (SCS) Program Manager -Prevention manages the day-to-day operations of all goals and strategies identified in business and operation plans for Prevention Early Intervention and the Youth Unit. The Program Manager ensures consistency and adherence to practice standards and provides leadership to Prevention Early Intervention and Youth. This position works within all direct provisions and ensures compliance to the Child Youth and Family Enhancement Act (CYFEA), other related legislation, and the policies and procedures of Siksika Family Services Corporation.

SUPERVISION RECEIVED: Director, Siksika Children's services

SUPERVISION EXERCISED: SCS Prevention/Early Intervention Team Lead, SCS SIL/SFAA/SFP Unit Team Lead, SCS Reunification Team Lead, SCS Community Education Team Lead, SCS Culture & Elders Team Lead, SCS Youth Prevention Team Lead

DUTIES AND RESPONSIBILITIES:

- Responsible for leading the effective and efficient day-to-day operations of SCS Prevention Early (On & Off Reserve) and the SCS SIL/SFAA/SFP unit (on & off Reserve) by meeting the goals and strategies identified in business and operational plans, human resources management, financial management, strategic planning, monitoring, and evaluation.
- Intervention Program Protection and Siksika Children's Services Placement Resources Unit (on & off Reserve) by meeting the goals and strategies identified in business and operational plans, human resources management, financial management, strategic planning, monitoring and evaluation.
- Utilize strong leadership skills in a collaborative team approach with staff and community partners to operationally perform their primary legislative, program and Siksika Nation Cultural integration responsibilities.
- Promote, support, facilitate, implement and lead the progressive strategies driven by Siksika Nation, Siksika Family Services Corporation and Siksika Children's Services Prevention program.
- *Due to limited space, the duties of this position have been shortened, but will be made available to the successful interview candidates only.*

EDUCATION AND EXPERIENCE: Bachelor or Masters of Social Work Degree with a minimum five (5) relevant Supervisory/Directive experience preferred. Bachelor or Masters in a related social discipline with a minimum 10 years recent relevant Supervisory experience may be considered. Experience delivering a full range of Children's Services programs is essential. Experience working with First Nation communities and families is essential. Experience in community development is considered a definite asset. Strong computer skills and experience working with Government information systems.

Resumes and cover letters should be emailed to familyserviceshrm@siksikafamilyservices.com before 11:00 pm of the posting closing date. **PLEASE QUOTE** posting # 001-2022 on your cover letter.

IMPORTANT: All applications *must* include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Check.
3. Copy of Drivers License

The Siksika Family Services (SFS) COVID 19 Vaccination Policy requires all employees to be fully vaccinated. The successful candidate must be fully vaccinated and provide SFS Human Resources with proof of vaccination. The Siksika Family Services will provide reasonable accommodation, if the successful candidate cannot be vaccinated due to grounds protected by human rights legislation.

Please Note: Only *complete* applications will be considered. SFSC wished to thank all applicants and advise that only those candidates selected for an interview will be contacted.